

NASA SEWP VI

ORDERING GUIDE | CATEGORIES B AND C

SEWP VI OVERVIEW

The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each Contract Holder shall be given fair opportunity to be considered for each order exceeding the micro-purchase threshold and issued under multiple-award contracts. The method for obtaining fair opportunity is at the discretion of the ordering agency's Contracting Officer (CO), who must document the rationale or placement and price of each order. Ordering agencies are encouraged to use the SEWP online Quote Request Tool (QRT), which automatically includes Contract Holders within a selected Group or based on a suggested source, to assist in this process and to support required decision documentation.

ABOUT LALAITH ASTOR TECHNICAL CONSULTING HOUSE (LATCH)

LATCH is a NASA SEWP VI Contract Holder in Categories B and C, providing Information Technology, Communications, and Audio Visual (ITC/AV) solutions and mission-based services to Federal agencies and their approved contractors.

LATCH brings technical and business insights that enable IT solutions to help the Federal Government achieve its mission. We specialize in cybersecurity, cloud services, program and project management, and software development. LATCH is an SBA-certified 8(a) and Woman-Owned small business.

WHAT'S IN SCOPE?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC/AV) solutions and services. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below.

CATEGORY A

ITC/AV Solutions (Information Technology, Communications, and Audio-Visual)

CATEGORY B

Enterprise-Wide ITC/AV Service Solutions

CATEGORY C

ITC/AV Mission-Based Services

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Solutions for
Enterprise-
Wide
Procurement

Contract Holder

CONTRACT INFORMATION

Category B Contract Number
80TECH26D1424

Category C Contract Number
80TECH26D0086

Period of Performance
11/1/2026 – 10/31/2036

COMPANY DETAILS

UEI: SLNWN1AZYB7
CAGE: 7DV30

Address

11812 Grey Birch Place
Reston, VA 20191

Program Manager

Leone Atchison
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SEWP Helpline

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SEWP PMO Hours

M-F | 7:30am-6:00pm (EST)

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HOW TO ORDER

1 DEFINE THE REQUIREMENT

Identify the service scope, deliverables, period and place of performance, security needs, and funding. Select Category B or C according to the requirement and the contract holder's awarded scope.

2 REQUEST AND EVALUATE QUOTES

Use the SEWP online quote request process to reach eligible contract holders. Apply the current FAR 16.505(b) fair opportunity rules and document the selection under agency procedures.

3 ISSUE THE DELIVERY ORDER

The agency procurement office issues the delivery order under the applicable Category B or C contract number. Include the selected quote, funding, performance details, and agency-required terms. Route the order through the SEWP Program Office under current procedures.

4 ROUTE MODIFICATIONS

Send changes through the agency procurement office and SEWP Program Office using current ordering instructions.

ORDERING REMINDERS

It is the Issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

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